

Minutes of the 6th Meeting of the Academic Council of TeamLease Skills University

The 6th Meeting of the Academic Council (AC) of TeamLease Skills University (TLSU) was held on 1st Oct 2019 at 10:30 a.m. in the Sabarmati Board Room at TLSU, Vadodara – 390 009.

The following members were present.

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| (1) | Dr. Avani Umatt | - Chairperson |
| (2) | Dr. Nitin Bhate | - Member |
| (3) | Dr. Anupam Mitra | - Member |
| (4) | Mr. Prashant Parmar | - Member |
| (5) | Dr. Priyanka Behrani | - Member |
| (6) | Mr. Dishank Upadhyay | - Member |
| (7) | Mr. Ashok Kumar | - Member-Secretary |

Dr. Avani Umatt, Provost chaired the meeting. The details of the meeting deliberations are presented below:

Item No.	Item Description
1	<p>Confirmation of the Minutes of the 5th Meeting of Academic Council</p> <p>The Minutes of the 4th meeting of the Academic Council held on 26th April 2018 were presented to members for confirmation.</p> <p>The item placed before the AC was confirmed. Vide Appendix I, the confirmed version of the Minutes of 5th meeting of AC is enclosed.</p>
2	<p>Action Taken Report on the decisions made during the 5th Meeting of Academic Council</p> <p>(a) Revision of Syllabus for B.Com and BBA Programmes was approved in BOS and approved in Academic Council</p> <p>(b) Introduction of short term Courses in the Department of Commerce and Management</p>



	<p>(c) Revision of Syllabus for the DMLT Programmes was approved in BOS and approved in Academic Council</p> <p>The items placed before the AC for information were noted.</p>
3	<p>Introduction of WIL Programmes under CIKP (Appendix – II)</p> <p>The concept of Work integrated Learning Programmes for working professional and apprentices was well appreciated by the board. The members suggested to ensure delivery mechanism to be defined in order to ensure delivery over the various platforms of onsite classroom, practical and online is seamless and holistic.</p>
4	<p>Report on the recommendation of the BOS of the Department of Commerce and Management (Appendix – III)</p> <p>(a) In B.Com and BBA, Skill based practical components have been included in each semester and theoretical credit has been revised. The proposed changes in the program structure and syllabus of B.Com and BBA are approved by the Board.</p> <p>(b) For Hospitality & Tourism Management (HTM) Department the following subjects has been designed:</p> <p>For B.Sc in HTM: Basic Financial Accounting (Semester I), Entrepreneurship Development (Semester VI)</p> <p>For B.Sc in HTM (WBL): Hotel Accounting (Semester I)</p> <p>For Diploma in Front Office / Food Production: Book Keeping & Accounting (Semester I)</p> <p>The proposed changes in the syllabus of different courses offered by HTM department are approved by the Board</p> <p>(c) Introduction of Short-Term Training Courses (online)</p> <p>The recommendations of the Board of Studies of Department of Commerce and Management held on 26/7/2018 were presented and obtained approval of BOS.</p> <p>The item placed before the AC was approved.</p>
5	<p>Report on the Recommendations of BOS of the Department of Health and Life Sciences for the Diploma in Medical Laboratory Technology (DMLT) (Appendix – IV)</p> <p>(a) Approval of programme structure in these general education courses</p>

	(b) Approval of a 3 Credit theory course in Environmental Science to students of Semester II B.Sc. Mechatronics, Department of Mechatronics
6	<p>Report on the recommendation of the BOS of the Department of Mechatronics (Appendix – V)</p> <p>(a) Redefining Programme name from B.Sc. Applied Science (Mechatronics) to B.Sc. Mechatronics</p> <p>(b) Changes in Mechatronics Programme Structure/ Syllabus/ Curriculum</p> <p>(c) Introduction to Part Time B.Sc. Mechatronics for Working Professionals</p> <p>(d) Introduction of work-based learning B.Sc. Mechatronics programme in collaboration with industry</p> <p>(e) Introduction of admission to lateral entry to 2nd year of B.Sc. Mechatronics regular programme and part time programme for 3 year Diploma holders with Mechanical/Mechatronics specialization</p> <p>(f) Introduction to One year Diploma programme in Automotive Machinist.</p> <p>(g) Introduction to one year Diploma programme in Automotive Fitter</p> <p>(h) Introduction of various Shortterm and Certificate Courses in Mechatronics</p> <p>The item placed before the AC was approved</p>
7	<p>Report on the Recommendations of BOS of the Department of Life Skills (Appendix – VI)</p> <p>(a) Revision of program structure based on TLSU regulation</p> <p>(b) Revision of the English & Communication Skills Course Curriculum for Semester-I (Level I) (Theory & Practical)</p> <p>(c) Revision of the English & Communication Skills Course Curriculum for Semester-III (Level II) (Theory & Practical)</p> <p>(d) Revision of the Personality Development & Job Skills Curriculum for Semester-V/IV (Level II) (Theory & Practical)</p> <p>(e) Revision of the English & Communication Skills Course Curriculum for Semester-VI/V (Level III) (Theory & Practical)</p> <p>(f) Revision and Assessment Pattern for Elements of English & Communication Skills Course and Enhancement of Personality & Job Skills Course.</p> <p>(g) Revision and Assessment Pattern for English & Communication Skills Courses and Personality Development & Job Skills Courses for all semester. (For WBL)</p>



	(h) Approval of short term skill based training programmes under center for industry and knowledge partnerships
8	<p>Any other items with the permission of the Chairperson</p> <p>The four class room concept was introduced. To provide flexibility of learning to working professionals the university proposes to offer the continuous learning by way of A. Multi-model: (i) Online, (ii) Onsite, (iii) on Campus, and in combination of these besides recognizing the present On-Job-Training (OJT) in progression at workplace.</p> <p>B. Bespoke model: Customized up-skilling in specializations as per industrial mandate.</p> <p>All programmes are to be designed to have a minimum of 2 two classrooms for delivery, one essentially being OJT and at least one if not more from the On Campus, Onsite and Online classrooms.</p> <p>The concept was well received by all.</p> <p>The credit allocation for apprenticeship based was suggested to be 1 credit for 70 hours of OJT. All agreed to the same.</p>
	The meeting ended with vote of thanks to the Chair.

Chairperson